

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: February 22, 2022

CAO File No. 0220-03790-0061

Council File No. 22-0060

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Board of Police Commissioners Transmittal dated January 11, 2022

Subject: **2021 DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM GRANT**

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**RECOMMENDATIONS**

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee to:
  - a. Retroactively apply for and subsequently accept the grant award for the 2021 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program grant in the amount of \$1,524,908 for the period of October 1, 2021 through September 30, 2023 from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance;
  - b. Negotiate and execute the grant award agreement, subject to City Attorney approval as to form;
2. Authorize the Los Angeles Police Department to:
  - a. Spend up to the total grant amount of \$1,524,908 in accordance with the grant award agreement;
  - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Fund No. 339, Department No. 70;
  - c. Prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
3. Authorize the Controller to:
  - a. Establish a grant receivable and appropriate \$1,524,908 to Appropriation Account, Account Number to be determined, within Fund No. 339, Department No. 70, for the

receipt and disbursement of the 2021 DNA Capacity Enhancement and Backlog Reduction Program grant;

4. Instruct the City Clerk to:

- a. Place the following action relative to the 2021 DNA Capacity Enhancement and Backlog Reduction Program grant on the City Council agenda on July 1, 2022 or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090	Overtime, Civilian	\$ 450,000
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- b. Place the following action relative to the 2021 DNA Capacity Enhancement and Backlog Reduction Program grant on the City Council agenda on July 1, 2023 or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090	Overtime, Civilian	\$ 106,538
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**SUMMARY**

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$1,524,908 grant award for the 2021 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The grant award has a performance period of October 1, 2021 through September 30, 2023. No matching funds are required.

The 2021 DNA Capacity Enhancement and Backlog Reduction Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and DNA database samples. Funding will also be utilized to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.

Funding from this grant will allow the LAPD's Forensic Science Division, Serology/DNA Unit (SDU) to analyze at least 542 additional DNA cases. Funds from the grant award will be used for personnel overtime, travel, equipment, supplies, and other related costs that will enhance the LAPD's ability to meet existing and future demands for DNA screening and testing.

The grant budget provides funding for civilian Criminalists and support staff to process DNA cases

on an overtime basis; travel expenses for training and continuing education of DNA analysts; equipment purchases of an automatic liquid handler, thermocyclers, and real-time polymerase chain reaction (PCR) instruments; purchase of DNA reagent supplies; and purchase of laptops and large computer monitors. Other costs include registration fees for training and conferences.

The 2021 DNA Capacity Enhancement and Backlog Reduction Program grant funding provides \$1,524,908 to support the following expenses:

<b>Expense Category</b>	<b>Amount</b>
Personnel (Overtime)	\$ 556,538
Travel	88,189
Equipment	501,000
Supplies	345,581
Other costs	33,600
<b>Total</b>	<b>\$ 1,524,908</b>

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will have no additional impact to the General Fund and will allow for the expenditure of the 2021 DNA Capacity Enhancement and Backlog Reduction Program grant award totaling \$1,524,908 from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. No matching funds are required for this grant.

## **FINANCIAL POLICIES STATEMENT**

The recommendations provided in this report are in compliance with the City's Financial Policies in that one-time grant funding will be utilized for one-time program expenditures.